

Kennesaw Police Department

2013 Annual Report



William E. Westenberger
Chief of Police



Mission Statement

"It is the mission of the Kennesaw Police Department to assure that our community is safe from crime and disorder by focusing on the prevention of crime along with reducing the fear of crime."

Values

Respect

We believe in treating all people with dignity and respect, which includes showing compassion and concern for the victims of crime along with treating offenders with fairness. It is through our respect for people that we gain respect for our department and the law.

Service

We strive to provide the highest level of service to our community. We value the diversity of our community and work in partnership with all segments of our community to achieve our mission of reducing both crime and the fear of crime.

Integrity

We are members of an honorable profession and should always conduct ourselves in a manner that earns respect from all people. Our actions will be governed by the principles set forth by the Police Officers Code of Conduct, United States Constitution, and the Law.

Excellence

It is our goal to achieve excellence in every aspect of what we do. We demand the highest standards for ourselves and are never satisfied with the "status quo". We embrace change and continuously seek out new ideas, both from within the department and from the community, to improve our performance.

Kennesaw Police Department

"Duty, Honor, Community"

To the Citizens of Kennesaw,



Another year has passed and it is with great pleasure that we present to you the Kennesaw Police Department 2013 annual report. This report summarizes our activities and commitment to provide our citizens, and all those that travel within our boundaries, a safe and peaceful place in which to live, work, and play. We, at the Kennesaw Police Department, believe that this report is an integral part in maintaining our partnership with the community at large.

In August of 2013 this agency earned its recertification by the Georgia Associations of Chiefs of Police. As we progress through 2014, our commitment and focus is to maintain this accreditation from the State of Georgia as well as our accreditation from CALEA (Commission for Accreditation for Law Enforcement Agencies). Our goal is to continue our commitment to provide the best service for our community. We continue to participate in many community oriented projects; the Law Enforcement Torch Run is one example. The purpose of the Torch Run is to raise funds to support the programs of Special Olympics Georgia, which gives children and adults with intellectual disabilities continuing opportunities to develop physical fitness, demonstrate courage, experience joy, and participate in the sharing of gifts, skills and friendships with their families. The department also offered a Citizen's Police Academy where the citizens of the community were able to get a behind-the-scenes look at the police department's procedures. We also participated in National Night Out, Touch a Truck, and Cops On Doughnut Shops (for Special Olympics), to name a few.

Once again, we are very proud to have been a part of the Jerry Worthan Memorial Christmas Fund in 2013. Through our cooperation with the citizens and businesses in Kennesaw, a total of 79 families and 215 children were helped.

We are very proud of our department and the men and women who serve this community. Please do not hesitate to contact us if you would like additional information.

Sincerely,

William E. Westenberger
Chief of Police

Community Profile

The City of Kennesaw was originally named "Big Shanty", after the early railroad workers built there. It was incorporated on September 21, 1887 and is located just twenty-five miles northwest of Atlanta. The City covers 9.4 square miles and has a population around thirty thousand residents. Kennesaw is located in Cobb County, one of the fastest growing counties in the nation. Kennesaw's population increased from 1.4% from 29,783 in 2011 to an estimated 30,996 in 2012. The State of Georgia's was only 1.3%. In 2011, the median age was 32.6 years. 68.9% of housing was owner-occupied housing units versus rentals which was 31.1%. As of 2010 census data, 28% of city residents had undergraduate college degrees and less than 1% had less than a 9th grade education.



Kennesaw has demonstrated a solid recovery from the economic downturn of the late 2000's-early 2010's. Among the recently completed private projects are two student housing developments built to support the explosive growth of Kennesaw State University. In the public sector, the widening of Jiles Road, a multi-phase, SPLOST-funded project that took place over several years was finally completed. Several upcoming projects will bring a new level of economic prosperity to the city. A mixed residential and retail development that will include 250 apartments, over 12,000 square feet of commercial space, and an additional 300 public parking spaces is expected to be open by the summer of 2015. A 250,000 square foot, 57 million dollar multi-floor critical care nursing facility is being developed on the nine acre tract off Pine Mountain Road behind Kings Crossing shopping center which, when completed, will employ over 250 healthcare professionals. Four road widening and intersection improvement projects will greatly aide efficient throughout the city. City leaders are also updating master plans for the growth and enhancement of Swift-Cantrell Park and the downtown Depot area as well as the Cherokee Street corridor.

Downtown Kennesaw houses many educational and historic attractions such as The Depot and The Southern Museum of Civil War and Locomotive History as well as public areas, restaurants, and eclectic shops. The City of Kennesaw Parks & Recreation Department maintains approximately 130 acres of landscaped parks, green spaces, public buildings and athletic facilities. These include two community parks, three neighborhood parks, 11 small urban parks, three special use areas, three indoor facilities and a community wide trail. Facilities and amenities include tennis courts, baseball and softball fields, playgrounds, trails, an off-leash dog park, play fields for passive activities, and the 40,000 square foot, all-concrete Kennesaw skate park.

Kennesaw is governed by a Mayor and five elected council members, who meet on the first and third Mondays of every month. The Mayor appoints council members as liaisons over the major departments in the city. The Mayor and Council also appoint a City Manager who is responsible for enforcing City laws, implementing City policies, appointing and directing employees, and directing the day-to-day operations of the local government.



Kennesaw Police Department Profile

The Kennesaw Police Department's origin dates back to the late 1950's - early 1960's. It is the goal of the Kennesaw Police Department to serve and protect the community with the utmost professionalism.

Being a member of the Kennesaw Police Department not only offers an exciting chance to work in a vibrant and rapidly growing community, but we also offer one of the best benefits packages in the metro area and we are an Equal Opportunity Employer.

The Chief of Police is the Chief Executive Officer of the Department and is directly accountable to the City Manager who in turn is responsible to the Mayor and Council Members.

The Kennesaw Police Department is comprised of four organizational components which are grouped by function and are under the span of control of the Chief of Police. The components, their subdivision, and functions are as follows:

Command

Chief William Westenberger



The Chief of Police is responsible for the overall administration of the Department.

Deputy Chief Barbara Tolbert



The Deputy Chief assists the Chief of Police in the administration of department activities and the supervision of department personnel. In addition to performing the duties of the Chief of Police in his absence, the Deputy Chief is responsible for:

- *Both the Operations and Support Divisions.*
- *Directing the development of department operations, policies, and procedures.*
- *The preparation and implementation of department budget.*
- *Observing crime trends and provides suggestions for reduction of crime.*
- *Resolving questions, complaints, or problems within the department.*
- *Serving as Homeland Security coordinator.*
- *Acting as the Head of the department training committee, insuring all training requirements are met.*



Operations

Captain Doug Burel



The Captain of Operations is directly responsible for those activities associated with field functions and operations as assigned by the Deputy Chief of Police. He is responsible for overseeing the following functions:

- *Uniform Patrol*
- *Traffic Specialists*
- *C.I.D. (Criminal Investigations Division)*
- *C.O.P.S. Unit (Community Oriented Policing)*
- *Internal Affairs*

Uniform Patrol Division

The Kennesaw Police Department is an agency that considers its officers generalists. Each officer is expected to respond to each call for service, investigate, and make arrests dependent upon the situation. Any calls for service, which require specialized training or resources, are handled by the agency in a first responder capacity until an outside specialized agency can provide a response.

The patrol division encompasses uniformed officers who are generally assigned to one of four patrol squads, working either a day or evening twelve-hour shift. Smaller groups of officers are trained in specialized areas such as Canine or Traffic Enforcement and work in conjunction with the other uniformed officers to augment the patrol operations. Patrol officers respond to a wide range of calls for service and conduct preliminary investigations, while enforcing criminal and traffic laws as well as local ordinances. The officers are also engaged in a variety of problem-solving initiatives, crime prevention, and educational activities.

Shift Commanders



Lieutenants Tracy Washburn and Kevin Mitchell are assigned as watch commanders for either day or evening shift providing direct support to their respective subordinates. The Lieutenant coordinates the work of the respective Sergeants, targets crime prevention efforts as determined appropriate through Departmental crime analysis efforts, and handles a wide array of supplemental administrative duties. These two managers have proven vital to ensuring patrol officers and their immediate supervisors have the time and resources necessary to effectively serve the community.

Traffic Specialists



Traffic Specialists are tasked with conducting activities that help ensure the safe and efficient flow of both pedestrian and vehicular traffic throughout the city. To help meet this goal, the unit employs a comprehensive approach to gain compliance of traffic laws which include Education and Enforcement.

Traffic Specialists work to educate the public regarding various issues relating to traffic concerns. Team members regularly speak to citizens and students at community functions and local schools to include seatbelt use, proper child restraint use and speeding. Of note, to further address occupancy protection needs throughout the community the Department has on staff a certified child passenger safety seat technician who is available to both train and assist with the installation of child safety seats in accordance with both state law and with specific manufacturer recommendations.

Enforcement is considered an educational tool as well; frequently this effort most effectively encourages motorists to comply with traffic laws. Members participated in several traffic safety checkpoints that were conducted periodically throughout the year.

Traffic Specialists are responsible for investigating motor vehicle collisions that result in death or serious bodily injury, as well as investigating hit and run incidents. During 2013, the Kennesaw Police Department responded to 1,348 collisions. 280 involved injuries and zero involved a fatality. 105 of these were hit and run accidents of which 18 had a report of injury. There were 8 accidents that involved a vehicle striking a pedestrian.

The Department's Motorcycle unit supports the operation of the Kennesaw Police Department, which allows for an orderly and expeditious flow of traffic in and around City of Kennesaw and its facilities and promotes versatile maneuverability through traffic congestion when responding to emergencies. They also comprise the bulk of our Traffic Specialists who handle hit and run, serious injury, crash and collision incidents; enforces traffic laws, presents public safety education programs; and provides directed patrol to suppress identified problems.

Canine



The Kennesaw Police Department currently has one Canine team which is comprised of a dog and its handler. The Canine team is assigned to where they are tasked with patrolling high crime areas, answering calls for service, assisting uniformed officers in the apprehension of fleeing offenders, tracking missing persons, article, vehicle and building searches. The Canine team is often called upon to assist outside agencies.

Criminal Investigations Division

Lieutenant Craig Graydon



The Criminal Investigations Division (CID) conducts follow-up investigations in felony and misdemeanor crimes. Each member of the division is trained to process crime scenes, conduct surveillance, and prepare investigative case files for prosecution of criminal offenders. The Department has a detective who is responsible for investigating physical and sexual abuse incidents, as well as neglect complaints involving children. We coordinate with SafePath Children's Advocacy Center to provide a comforting environment to interview child victims.

The detectives periodically attend patrol division roll call sessions to provide additional information, or to address specific concerns that they discovered during their review of incident reports.

CID Detectives apply a wide range of covert and overt techniques to identify and gather evidence to support arrests and prosecutions. Some of the techniques for conducting such investigations include the following:

- ◇ Use of confidential informants*
- ◇ Use of surveillance operations*
- ◇ Covert video and audio recordings*
- ◇ Buy-bust operations*
- ◇ Use of undercover police officers*
- ◇ Executions of search warrants*

We also have detectives assigned to undercover task forces whose focus is on dismantling criminal enterprises as well as providing homeland security.

T.R.A.C.K. Program

The Kennesaw Police Department T.R.A.C.K. program is a crime prevention and reduction strategy developed by the members of the Kennesaw Police Department under the guidance of the Chief of Police. This program is based on the innovative CompStat Model developed by the New York City Police Department. The goal of the program is to assist the police department in taking proactive measures to keep the Kennesaw crime rate low in spite of the rapid growth in population.

The acronym T.R.A.C.K. represents the core values of the program:

*Teamwork
Results
Accountability
Communication
Kennesaw*

The program emphasizes that our entire department focus on our core mission of crime prevention and reduction.

We accomplish our goal by working together not only internally, but also with other stakeholders. Crime prevention and reduction is very much a working partnership involving the police department, other public/private agencies and the community.

Our focus is not just on activity, but results. We assess the outcome of our efforts by closely monitoring crime rates, crime analysis and community feedback. Regular meetings are held both internally and with the community to discuss crime trends, formulate strategies and to obtain input on our overall performance. Good communication with all of our crime prevention partners is essential.

Each and every member of the Kennesaw Police Department is held accountable for our overall performance. We strongly believe in the philosophy "Every Officer is a Patrolman", which means that regardless of what position an officer may have in the department he or she still has a responsibility to take part in crime reduction activities such as street patrol on a regular basis.



Community Oriented Policing Unit (C.O.P.S.)

Officer Scott Luther



To help increase communication between the Department and the citizens we serve, the Police Department also coordinates the Neighborhood Watch Program. The collaborative relationships with citizen groups are extremely important to successful crime reduction and prevention, because these citizens promptly and clearly supply information on these topics that may otherwise remain unknown to the Department.

Beyond department wide efforts to strategically utilize crime analysis and intelligence sharing, the Department also applies a team approach to actively focus on crime prevention and education. Numerous members of the Department engaged in crime prevention activities throughout 2012 at various local businesses, schools, churches, and civic groups. Officers spoke on topics ranging from personal safety, defensive driving, drug awareness, identity theft, elder abuse, Departmental operations, and the benefits of becoming involved in neighborhood watch groups. Although adults were targeted during the business events, the Department also focused resources to address child issues and character development. For instance, officers spoke at various schools, day care centers, and safety fairs regarding personal safety, bike safety, child passenger safety, traffic safety, and holiday safety.

In addition to these presentations, the Department has continually sought other avenues to interact with citizens. For example, several Department members took part in conducting tours of the Police Department, checking and installing child safety seats, attending Neighborhood Watch/Home Owner Association meetings and block parties, and attending scheduled meetings with community groups.

Personnel also conducted pro-active enforcement details for the illegal sale of alcoholic beverages to underage persons. These personnel conducted covert inspections of commercial establishments with licenses to distribute alcohol beverages. These inspections occur at least quarterly and involve sending a confidential informant under the age of 21 into these businesses to purchase alcohol. During these operations, the investigators utilize youthful appearing informants. This effort is made to ensure alcohol dispensers have fair opportunity to enforce the applicable statutes and ordinances.

Explorer Program

The Department also coordinates an Explorer program. The Explorer program provides young adults with an excellent opportunity to learn more about the law enforcement profession and participate in regional and national competitions. It also allows them the opportunity to earn college scholarships.

Members of the Kennesaw Police Explorer program will receive training in many areas such as:

- General Police Procedures
- Traffic Control
- Communications
- Accident Investigation
- First Aid
- Criminal and Traffic Law
- Crime Prevention
- Firearms
- Crime Scene Processing

2013 Torch Run for Special Olympics



The Kennesaw Department participates in the Special Olympics Torch run every year to help raise money and awareness for Special Olympics. The Law Enforcement Torch Run is the largest fundraiser for Special Olympics Georgia. It is a relay run that involves more than 1,000 Law Enforcement Officers. These Officers raise money starting in January and

continue until the run itself, which is held just prior to the Opening Ceremonies on May 30th. This past year, our 10th, we raised \$17,794.85, putting us 7th in the State of Georgia.

Internal Affairs

Sergeant Morris Nix



The Internal Affairs Unit receives its authority directly from the Chief of Police to investigate allegations of police misconduct with the overall objective of protecting the public, the Department, and the officers. They strive to protect the Department and its personnel from unwarranted criticism pursuant to the discharge of their official duties.

All complaints, minor or major, are documented and investigated. Minor complaints, such as an officer being rude to a citizen, are normally referred to the appropriate supervisor for disposition, and then forwarded to the Chief's office. However, Internal Affairs does investigate some minor complaints, depending upon the nature of the allegation. All complaints of a serious nature are investigated fully by Internal Affairs and a timely report is submitted to the Chief of Police. The Office of Professional Standards conducted 3 internal investigations in 2012. There were 14 complaints were submitted by citizens.

Complaints are closed in one of four different ways:

Sustained - The complaint was found to be true.

Not Sustained - The complaint was not found to be true.

Unfounded - There was not enough information to prove or disprove the complaint.

Exonerated - The officer did commit the act that he was accused of; however, his actions were justified by the situation.

Other cases are listed as No Action Taken. This means that the case has not been closed due to the fact that the complainant has not followed through with the complaint.

Total number of Complaints for 2011 = 10

Sustained – 0

Not Sustained – 6

Unfounded – 4

Exonerated – 0

No Action Taken – 2

Total number of Complaints for 2013 = 8

Sustained – 2

Not Sustained – 2

Unfounded – 4

Exonerated – 0

No Action Taken - 0

Total number of Complaints for 2012 = 14

Sustained – 3

Not Sustained – 4

Unfounded – 4

Exonerated – 3

Internal Affairs also tracks all Use of Force incidents whenever any force is used during an incident. Use of Force incidents are listed below.

Category		2011	2012	2013
Firearm		2	1	6
Baton		0	0	0
Oleoresin Capsicum (OC)		0	0	0
Weaponless		4	3	13
Complaints		0	0	0
Taser		2	3	4
Total Types of Force		8	7	23
Total Use of Force Arrests		4	7	13
Total Agency Custodial Arrests		1121	1270	1223

Internal Affairs also tracks police vehicle pursuits. Police vehicle pursuit data is listed below.

Pursuits		2011	2012	2013
Total Pursuits		2	1	4
Terminated by Agency		2	0	0
Policy Compliant		2	1	3
Policy Non-compliant		0	0	1
Accidents		0	0	3
Injuries: Officer		0	0	0
Injuries: Suspects		0	0	0
Injuries: Third Party		0	0	1
Traffic Offense		2	1	3
Felony		0	0	1
Misdemeanor		2	1	3

There were no grievances filed by any employee during the 2013 calendar year. This is attributable mainly to the direct supervisor with the support of the administration of the police department and its command staff. Employees know that, in most circumstances, they can go to their supervisors and work out their differences and problems without having to resort to filing formal grievances.

Support Services

Captain Kimberlee Brophy



The Captain of Support Services shall handle departmental activities that are not directly involved in the delivery of field level police services and other support functions as assigned by the Deputy Chief of Police. These activities include:

- Training*
- Accreditation and Certification*
- Corrections*
- Property/Evidence Technician*
- Court Officers*
- Records Clerks*
- Code Enforcement*

Training

Sergeant Mike Horton



Law enforcement is a very dynamic profession and is constantly changing due to new laws and numerous interpretations by courts in Georgia and around the country. Police officers must always be vigilant in staying abreast of these changes and interpretations. The rights and privileges of every citizen must be protected under the United States Constitution. We recognize those rights and privileges and take protecting them very seriously. Therefore, officers must continually train to ensure that they do things the right way. 2012 was another successful year for our personnel as they received over 7,445 hours of training.

Georgia Peace Officer's Standards and Training (P.O.S.T.) Council requires that every certified law enforcement officer receive a minimum of 20 hours of training annually to maintain their arrest powers. Kennesaw Police Officers received, on average, 122 hours of training each in 2012. This is indicative of the fact that we place a great deal of importance on training. This also shows that our officers are more professional than ever before and continue to improve their skills, knowledge and abilities to meet the demands they face on a daily basis.

The Training Unit schedules and conducts initial and on-going training for all Police Department personnel. In-house training conducted by the department

includes firearms, use of force, less lethal options, policies and procedures, and legal updates. The Training Unit relies heavily upon the Department's instructors to ensure personnel (sworn and civilian) receive required annual training.



In September, the Departmental Training Officer was assigned to the North Central Georgia Law Enforcement Academy as a course coordinator. While assigned at an off-site location, the Department Training Officer is still responsible for ensuring

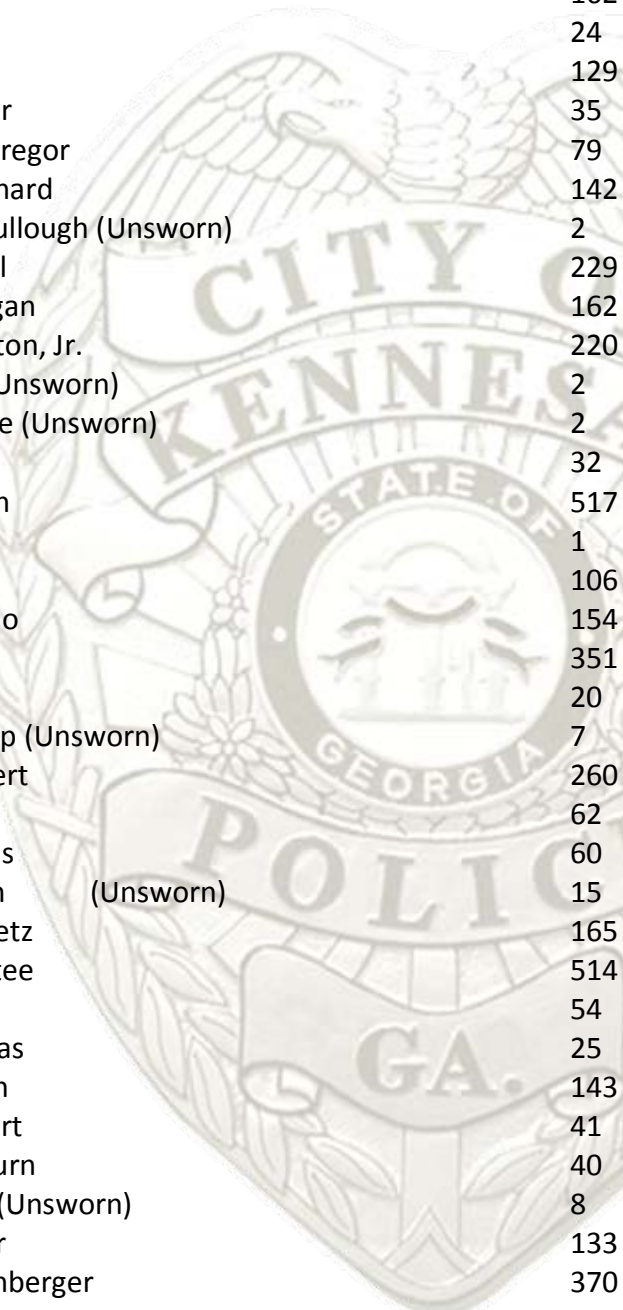
training is provided on-site as needed as well as continuing to arrange training throughout the state for Departmental employees.

Departmental Training Hours (as reported to Georgia P.O.S.T. Council)

Sworn and Non-sworn Police Personnel

2013 Training Hours

James M Amica, Jr	163
David R Arnett	29
Brice A Barth	139
Zachary Bihari	58
William Bostic	428
Kimberlee J Brophy	49
Daniel Brown	34
Douglas F Burel	126
Samone N Burnes	30
Harold E Christian, Jr.	28
Tracy L Collins	61
Seth Coyer	22
James Crane	123
Luther M Cunningham	137
Ryan R Deans	20
Terry L Edwards (Unsworn)	2
Lauren A Ferree	33
Matthew Graham	35
William C Graydon	46
Jodi M Green	135
John Grubbs	21
Adam J Hainline	33
Joshua A Hale	340
Loreal H Heintz	56



Robert D Helton	47
Michael R Horton	90
Joshua T Irwin	212
Joe L Johnson (Unsworn)	39
Chuan D Jones	162
Jeffrey R Knox	24
Scott A Lewis	129
Scottie O Luther	35
Walker G Macgregor	79
Michael K Maynard	142
Ronald M McCullough (Unsworn)	2
Kevin L Mitchell	229
Joseph W Morgan	162
Wallace D Morton, Jr.	220
Tricia Murray (Unsworn)	2
Manuel Negrete (Unsworn)	2
Morris L Nix	32
Michael O'Brien	517
Maria Ortiz	1
Craig C Patrick	106
Ligaya Policarpio	154
Richard Rivera	351
James L Scollan	20
Timothy A Sharp (Unsworn)	7
Ricky C Shumpert	260
Darren Siler	62
Frederick R Sims	60
William T Smith (Unsworn)	15
Drew R Steinmetz	165
Nicholas Steketee	514
Philip R Stroud	54
Ronald E Thomas	25
Keith A Todman	143
Barbara J Tolbert	41
Tracy E Washburn	40
Ashley Waters (Unsworn)	8
Mark J Webster	133
William Westenberger	370
Matthew C Wilson	25
Daniel R Wood	155
Andrew Woodard	125

Total Training Hours for Police Department Personnel = 7107
(an average of 109 hours per officer)

Field Training Officer Program

Officer Richard Rivera



The Department's Field Training Officer Program consists of a training process, providing recruit officers with on-the-job instruction from experienced and qualified officers. Currently 12 officers are available to serve in this training capacity while receiving oversight and instruction from the program's coordinator. Under the direction of a Field Training Officer, the recruit officer is required to learn and successfully perform all aspects of police officer duties and assignments. Serving as the final phase in the initial selection and training process, the program is designed to identify and correct weak operational areas while enhancing strengths to prepare and affirm the recruits' ability to professionally perform as an independent member of the Patrol Division. This on-the job in-house training program follows recruits' graduation from the State of Georgia Peace Officers' Standards and Training (P.O.S.T.) Council mandated Police Academy, which is comprised of 408 hours of preliminary training. The Field Training Officer program may be slightly modified for officers who are hired with previous law enforcement experience.

Accreditation and Certification

Sergeant Brice Barth



The Chief of Police is responsible for providing leadership to the various divisions within the Department through the development and implementation of policy. The Office of Accreditation and State Certification is responsible for drafting new written directives as well as updating, researching and recommending changes to existing policy. This office is also responsible for managing both the CALTA and State Certification program as well as monitoring departmental policy compliance and ensuring that the Department is maintaining compliance with all applicable standards required.

Corrections

Lieutenant John Grubbs



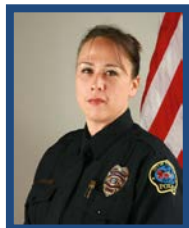
The Kennesaw Detention center is a modern facility that houses men and women that are awaiting arraignment and/or trial as well as those serving a sentence. The facility has the capability to house a maximum of 26 inmates. The detention center is run by one jail administrator, one supervisor, nine certified jailers and one part-time kitchen staff member.

The Community Service Program is administered through the City Court and monitored by the Jail Administrator. The intent of the program is to provide general services in the form of labor and/or skill to the City of Kennesaw.

The Community Service Program is designed to manage community work programs for persons convicted of crimes in the City of Kennesaw and are ordered by the Courts to complete community work as part of their sentence.

During 2013, community service workers completed a roadside clean up which included Cobb Parkway and cleaned 6 condemned or abandoned properties. They also assisted Parks and Recreation workers with their duties by picking up trash and cutting the grass in all of the city parks. There were also assignments to the car shop where assistance was provided in keeping work areas clean. A total of 7,680 community service hours were completed in 2013.

Property and Evidence



The Evidence Technician is responsible for maintaining all property, whether it is evidence in criminal cases, or lost/abandoned items that have been taken into police custody. In addition to maintaining these items in an organized format for safekeeping and easy retrieval, the custodian also conducts transfers of evidence to the State Crime Laboratory for analysis.

Additionally, this officer works to cycle out all property and evidence previously submitted, but of no further evidentiary value. As a part of the process, the custodian routinely communicates with court representatives and police officers to evaluate the continued necessity of maintaining collected evidence.

This Evidence Technician is also a State Certified Crime Scene ID Technician and has the responsibility of processing Crime Scenes within the City of Kennesaw.

Court Officers



Personnel assigned as Court Officers are responsible for Municipal Court Security, executive protection of the Municipal Court Judge as well as serving arrest warrants issued through the Municipal Court.



Court Officer Incidents are listed below

Court Officer Incidents	2013
Total	1430
Failure to Appear (FTA) Citations	838
FTA Warrants Cleared	302
VOP Warrants Cleared	208
False Alarm Citations	82

Records Section

The Records Section stores all case files, all hardcopy official documents generated by officers, permit applications and other various forms, and houses the terminals containing criminal history record information. It is also responsible for establishing guidelines for the preparation, retention, dissemination, accountability, auditing, and processing of official forms, reports, and documents initiated and maintained by the Kennesaw Police Department. This includes issuance of official documents such as citation books and alcoholic beverage cards, pursuant to the Ordinances of the City of Kennesaw. The Records Section is the official recipient for any requests made of the Police Department under the Georgia Open Records Act. The Accreditation Manager is the official Records Custodian for the Kennesaw Police Department. The Records Section personnel also re-direct inquiries and complaints from the general public and all outside agencies to the proper sources. This area is required to be staffed during business hours. The Records Section consists of three full-time civilian employees.

Code Enforcement



The Code Enforcement Division is dedicated to enhancing the quality of life for the citizens of Kennesaw by providing effective enforcement of City adopted ordinances, housing codes, and zoning codes. They are responsible for identifying, investigating, and notifying citizens when they are in violation of City Ordinances relating to environmental issues.

Code Enforcement strives to achieve compliance with these codes by:

- Encouraging voluntary compliance with city codes and Ordinances*
- Education of the citizens through neighborhood meetings, personal contact, and media outlets*
- Patrolling the City on a frequent and regular basis for violations*
- Responsive action to citizen complaints*
- Coordination of services with other departments at the City, County, and State level*
- Issuing Court summons for violation when necessary*

The City encourages citizens to participate in keeping Kennesaw a clean, safe place to live and raise families by obeying codes and reporting possible violations, particularly in these areas:

- *Junk/abandoned vehicles*
- *Overgrown yards or lots (to include grass and weeds)*
- *Excessive litter/trash*
- *Illegal dumping*
- *Graffiti*
- *Illegal signs*
- *Dilapidated housing*
- *Immediate Safety Concerns (abandoned refrigerators, unsecured pools, aggressive/vicious animals, etc.)*
- *General health standards*

Code Enforcement Incidents are listed below:

Code Enforcement Incidents	2011	2012	2013
Total	1656	2380	1533
Gone on Arrival	1	0	12
Unfounded	6	0	62
No Action taken	10	22	143
Miscellaneous Incidents	11	7	6
Incident Reports	15	4	48
Citations	38	30	256
Warnings	1575	2317	1018

This function is assigned to the Police Department because the issues and ordinance violations addressed commonly meld with the problem-solving initiatives being pursued by police officers. These efforts contribute to the improvement and maintenance of citizens' quality of life. Code Enforcement officers work to ensure cleaner neighborhoods, with the primary goal being to correct the violation and to gain ongoing compliance from citizens in the orderly maintenance of their property.

Kennesaw Police Personnel by Assignment

(Authorized Strength)

<u>Position</u>	<u>Sworn</u>	<u>Corrections</u>	<u>Civilian</u>	<u>Part-Time Civilian</u>	<u>Total</u>
Chief of Police	1				1
Executive Secretary			1		1
Deputy Chief of Police	1				1
Operations Commander - Captain	1				1
Uniform Patrol – Lieutenant	2				2
Uniform Patrol - Sergeant	4				4
Uniform Patrol – Officer	24				24
Traffic Specialists - Officer	4				4
Traffic Specialists - K-9 Unit	1				1
Criminal Investigations Division - Lieutenant	1				1
Criminal Investigations Division - Sergeant	1				1
Criminal Investigations Division – Detective	6				6
Criminal Investigations Division – I. C. E.	1				1
Criminal Investigations Division – M.C.S.	1				1
COPS Unit	1				1
Internal Affairs	1				1
Support Services Commander - Captain	1				1
Training Sergeant	1				1
Certification/Accreditation Manager – Sergeant	1				1
Records Clerks			3		3
Corrections Division – Jail Administrator - Lieutenant	1				1
Corrections Division – Supervisor		1			1
Corrections Division – Corrections Officer		9			9
Corrections Division - Cook				1	1
Evidence Technician	1				1
Court Officer	2				2
Code Enforcement - Officer	2				2
TOTAL	59	10	4	1	74

NOTE: Currently there is 1 position that is frozen.

Kennesaw Police Department Demographics

The demographic composition of the service area and agency are represented in the following table:

	Service Population		Current Personnel	
Race	Number	Percentage	Number	Percentage
Caucasian	18403	59.4%	60	81.1%
African-American	6385	20.6%	10	13.5%
Hispanic	3367	10.9%	3	4.1%
Other	2841	9.1%	1	1.3%
Total	30996	100%	74	100%

Chief Westenberger and the Department continue to strive to maintain a workforce that reflects the community it serves as well as seeking the most qualified candidates.

Agency-Wide Breakdown of Sworn, Corrections and Civilian Positions

	MALES				FEMALES				
	Caucasian	African-American	Hispanic	Other	Caucasian	African-American	Hispanic	Other	
<u>Sworn Personnel</u>									
Entry Level/Technician	28	7	1		5	1		1	
Supervisory (Sgt)	8								
Command (Lt/Capt)	4				2				
Executives (Maj.-above)	1				1				
Subtotal	41	7	1	0	8	1	0	1	59
<u>Corrections Personnel</u>									
Support Personnel					1				
Entry Level/Custodial	4		1		2	1	1		
Supervisory		1							
Administrator									
Subtotal	4	1	1	0	3	1	1	0	11
<u>Non-sworn Personnel</u>									
Clerical/Custodial					3				
Supervisory/Technical									
Managerial/Professional									
Executive					1				
Subtotal	0	0	0	0	4	0	0	0	4
TOTAL	45	8	2	0	15	2	1	1	74

2013 Department Accomplishments

Crime Focus for 2013

Our Crime focus for 2013 continued to be

- Entering Autos
- DUIs
- Underage Drinking

Accreditation

CALEA Re-Accreditation: August 2012 (Second Award) State Re-Certification: August 2013 (Fourth Award)

Training Certifications

6,325 total hours of training hours for FY 2013 (87 average hours per Officer)
4 Senior Training Instructors
14 Post Certified Instructors
5 Officers Achieved Advanced Certification
13 Officers Achieved Intermediate Certification
25 Certified Field Training Officers
3 Officers Achieved Managerial Certification
4 Officers Achieved Supervisory Certification
1 Certified Evidence Technician

Fourth Annual Awards Ceremony

The Kennesaw Police Department Annual Awards Banquet is held yearly to commemorate the accomplishments of its' Officers. This year the banquet was held Friday, October 11th, being the fourth held since its' inception in 2010.

The following officers were honored:

Joe Morgan – Officer of the Year
Manuel Negrete – Corrections Officer of the Year
Nikki McGraw – Communications Officer of the Year
Melanie Gable – Civilian Employee of the Year



CONTINUING EDUCATION



The following is a list of employees hold degrees of higher education:

Associates Degree:

Richard Rivera
Fredrick Sims

Bachelors Degree:

Kimberlee Brophy
Brice Barth
Manuel Negrete

Masters Degree:

Rick Shumpert
Morris Nix
Barbara Tolbert
Michael Maynard
Phillip Stroud

The following employees are currently enrolled as of 2013:

James Crane
Lisa DiGiovanni
Melanie Gable
Jodi Green
Adam Hainline
Joshua Hale
Joshua Irwin

Joseph Morgan
Tricia Murray
Craig Patrick
Joy Policarpio
James Scollan
Drew Steinmetz

The following employees are currently enrolled in Command College:

Doug Burel
Brice Barth
Kevin Mitchell
Rick Shumpert

Military Veterans

The following Kennesaw Police Department members have served or still serve in our Armed Forces:



James Amica, Air Force
Brice Barth, Army
Kim Brophy, Army
Seth Coyer, Air Force
Marty Cunningham, Air Force
Terry Edwards, Army
Adam Hainline, Marines
Walker MacGregor, Army
Matthew Meade, Marines
Kevin Mitchell, Navy
Wallace Morton, Army
Craig Patrick, Army
Joy Policarpio, Marines
Richard Rivera, Marines
Ricky Shumpert, Army
Fred Sims, Marines
Ron Thomas, Marines
Mark Webster, Navy
Daniel Wood, Air Force
Tammy Yost, Army

Crime Statistics

The Kennesaw Police Department participates in Uniform Crime Reporting (UCR). All crime reports generated by the agency are classified by UCR Code and submitted electronically to the Georgia Bureau of Investigation (GBI) who in turn reports crime statistics to the Federal Bureau of Investigation. The Georgia Bureau of Investigation is the repository for all crime reports generated by this agency.

Part 1 crimes consist of: Murder, Non-Negligent Manslaughter, Rape, Robbery, Aggravated Assault, Burglary, Larceny, Auto Theft and Arson.

Offense	2011	2012	2013
Murder	0	0	0
Rape	0	1	0
Aggravated Assault	12	20	251
Robbery	6	9	12
Burglary	120	107	154
Larceny/Theft	426	373	1075
Auto Theft	25	25	78
DUI	97	67	152
Narcotics Violations	176	118	207
Arrests	1121	1270	1223
Total Complaints	15900	16013	14617

Yearly Crime Stats

2005:	579 Part 1 Crimes Reported	2,027 Part 1 Crimes per 100,000 population.
2006:	558 Part 1 Crimes Reported	1,786 Part 1 Crimes per 100,000 population.
2007:	578 Part 1 Crimes Reported	1,792 Part 1 Crimes per 100,000 population.
2008:	587 Part 1 Crimes Reported	1,764 Part 1 Crimes per 100,000 population.
2009:	636 Part 1 Crimes Reported	1,933 Part 1 Crimes per 100,000 population.
2010:	549 Part 1 Crimes Reported	1,873 Part 1 Crimes per 100,000 population.
2011:	593 Part 1 Crimes Reported	1,913 Part 1 Crimes per 100,000 population.
2012:	518 Part 1 Crimes Reported	1,671 Part 1 Crimes per 100,000 population.
2013:	544 Part 1 Crimes Reported**	Not available at this time

** Official stats not yet released by FBI

2012 National Average of Part 1 Crimes per 100,000 population: **3,246**

Note: To control for population differences and make comparisons between jurisdictions more accurate and meaningful, index crimes are reported at the rate per 100,000 persons.

Calls for Service

The Kennesaw Police Department consistently averages approximately 14,500 calls for service each year. Over the course of the past several years, our agencies calls for service have remained the same. The police department continues to work diligently to answer every call for service as quickly and professionally as possible.

Traffic Warning and Citations

Race/Sex	2011	2012	2013
Caucasian/Male	6113	4899	5668
Caucasian/Female	3806	3369	4003
African-American/Male	1904	1487	2192
African-American/Female	1459	1264	1639
Hispanic/Male	93	63	58
Hispanic/Female	19	29	26
Asian/Male	80	47	77
Asian/Female	46	32	41
Other	1343	5	7
TOTAL	14863	11746	14731

A review of the statistical data on traffic stops shows remarkable consistency regarding the race of persons cited for traffic violations. The agency consistently cites approximately 68-70% Caucasian, 24-26% African-American, 4-5% Hispanic, 3-4% Asian and 1-1.5% Other. The agency does not track the sex-race of persons warned.

Summary

2013 offered a variety of different challenges for the community. Our response to these concerns has been to maintain and improve our use of contemporary police practices, ranging from comprehensive crime analyses and proactive enforcement strategies to building and maintaining collaborative relationships with citizens and businesses. The Kennesaw Police Department, in compliance with CALTEA and State Certification standards, continues to strive towards our goals, not only in protecting lives and property, but also in satisfying customers and citizens by providing responsive and effective services which enhance the quality of life within the City. The members of the police department remain committed to these standards in serving and adding value to the community and look forward to the shared challenges of 2014.