

**New Vision Charter School
2366 E. 1st Street, Loveland, CO
Board of Directors Work Session
Saturday January 23, 2016
8:30am-11:30am**

Special Session:

1.0 Opening of Work Session 8:30 am

Call to Order: *"Our mission is to be a public school of choice that will produce high achieving model citizens through a content rich educational program and a partnership of students, parents, staff and the community."*

2.0 Adoption of Agenda

3.0 Human Resources Inservice

4.0 Finance & Accounting 101

5.0 Bond Program

6.0 Thompson Reinvented

7.0 Standards Based Grading

This New Vision Board of Directors work session will be held at 8:30 a.m. at New Vision Charter School, 2366 E. First St, Loveland, CO 80538. New Vision Charter School prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information should contact NVCS at (970) 613-8262 (voice) or in writing to 2366 E. 1st Street, Loveland, CO 80537.

12:00 pm: General Session:

Called to order: 12:32 pm

1.0 Opening of Board Meeting

1.1 Call to Order: "Our mission is to be a public school of choice that will produce high achieving model citizens through a content rich educational program and a partnership of students, parents, staff and the community."

1.2 Roll Call- Rick Daley, President, Melissa Doherty, Vice President, Brian Hamill, Treasurer, Deb Callis, Secretary, Brenna Strait, Member at Large, John Cheever, Member at Large, Phil Borchelt, Principal, Kelly Smith, Dean of Students, Pat Sweat, Business Manager,

2.0 Adoption of Agenda: Brian Hamill motioned to adopt the agenda. Brenna Strait second. Agenda adopted as written. Discussion to add executive session. Decision was made to conduct the executive session in February.

3.0 Approval of Minutes :

3.1 December 14, 2015 Brian Hamill moved to approve the minutes as submitted. Brenna

Strait second. Motion passed.

- 4.0 Consent Agenda-
 - 4.1 JII-R Student Concerns, Complaints and Grievances
 - 4.2 NVCS-JJF_Student_Activites_Funds
 - 4.3 NVCS-JJG_Contests_for_Students
 - 4.4 NVCS-JJIB Interscholastic Athletics-Activities
 - 4.5 GBEE-R Staff Use of Email
 - 4.6 GBEE Staff Use of Email
 - 4.7 GBEG Staff Use of Internet
 - 4.8 GBGA Staff Health and Safety
 - 4.9 GBGA-R Staff Health and Safety Procedure
 - 4.10 GCBDE Staff Bereavement Leave
 - 4.11 GCBDJ Staff Political Leave
 - 4.12 GCBDK Staff Legal Leave
 - 4.13 GCBDL Staff Military Leave
 - 4.14 GCCBC Professional Staff Child Care Leave
 - 4.15 IA Instructional Goals and Learning Objectives
 - 4.16 IB Academic Freedom
 - ~~4.17 IJOA Field Trips and Student Travel~~
 - 4.18 IMC Controversial Speakers - Programs
 - 4.19 DBC Budget Planning
 - 4.20 DFA/DFAA/DFAA-R Statement of Investment Procedure
 - 4.21 DGA/DGB Check Writing Policy
 - 4.22 DKB Salary Deductions
- 4.17 Removed from the Consent Agenda

5.0 Committee Reports:

- 5.1 Accountability -
 - 5.1.1 SAC met with Sara Vanderheyden to go over PARCC scores.
Scores have been given out to parents/students.
 - 5.1.2 SAC is reviewing the questions on the Parent/Student Survey and will continue to discuss potential questions that can be added to the current CU survey.
- 5.2 Finance/Development Committee
 - 5.2.1 Discussion of moving CD funds to a Money Market account: fees, percentages.
 - 5.2.2 More will be discussed at the next Finance meeting.
 - 5.2.3 The building was inspected Monday January 18, 2016. The report was not received by today's meeting.
- 5.3 Committee of 2 - No report
- 5.4 PR Committee -
 - 5.4.1 5th Grade ski trip was very successful.

Bylaws Section 3.3: The committee purpose is to consider, review, advise upon, and make recommendations to the board.

6.0 Public Participation - No one signed up to speak.

The Board of Directors encourages community members to express their views on Board policy. Those wishing to speak to the Board should sign the Public Comment Roster located in the lobby next to the meeting agenda prior to the meeting. If you sign up to speak on the Public Comment Roster to address a specific agenda item, the Board president will give you an opportunity to speak during the Public Participation portion of the agenda or when that agenda item is before the Board for action. To manage the Board's and the public's time in the most effective manner, there is a three-minute time limit for individual speakers. If four or more individuals sign up to speak on the same side of the same topic, the Board will hear ten minutes from that group, arranged in any respectful way the collective individuals decide. If a member of the community would like to give a more formal presentation a written request must be submitted to the Board at least 10 days in advance. Contact the Board secretary for more details.

7.0 Announcements **

7.1 February Board Packet Items Due on **Monday February 22, 2016**

7.2 Upcoming Meetings Reminder: Agenda setting **February 11th , BOD meeting February 29th, 2016**

Agenda setting date has been changed to Tuesday February 16th

7.0 PTO Report: no report

8.0 Administration Report - Phil Borchelt:

8.1 Enrollment & Withdrawal report

8.1.1 Phil Borchelt reviewed the enrollment and withdrawal report as well as enrollment status report

8.2 i-Ready vs. PARCC scores were reviewed

8.2.1 Overall vs. Charter Schools

8.3 Salary Matrix 2016-17 Proposal reviewed

8.4 The 2016-17 Thompson School District calendar is almost ready, and should be ready for review at the next BOD meeting.

8.5 7th/8th grade Yellowstone Trip is scheduled from May 20-24, 2016.

8.5.1 Cost will be \$500

8.5.2 A casino trip to the Mardi Gras in Blackhawk is scheduled for February 20, 2016. Cost is \$25 per person or \$40 per couple. Proceeds will help offset the cost of the Yellowstone trip.

8.5.3 Proceeds from the annual garage sale will also go toward the trip. The date of the garage sale has not been determined yet.

8.6 Nighthawk Nosh results:

8.6.1 December Nosh at Papa Murphy's \$125

8.6.2 January Nosh at Freddy's \$300.00. Ms. Stroh's class won \$50 for having the best turnout for the Nosh.

9.0 Business Manager's Report - Pat Sweat:

9.1 December Financial Reports and 2016-17 preliminary numbers for staffing

9.1.1 TSD PPR True up for 9 students starts on our January funding

9.1.2 Pat Sweat will meet with an architect about creating plans for 2nd level project

9.1.3 Rick Daley, Pat Sweat, Brian Hamill and Phil Borchelt will be meeting with Gordon Jones & Luke Gonzales from Thompson School District on 2/4/16 to discuss the history and escalation of our SPED costs.

9.1.4 The cost of health insurance benefits increased as of 1/1/16 (average 8% increase).

9.1.5 CO PERA also increased 1/1/16, from 18.65% to 19.15% (employer's share)

9.1.6 The salary budget will be reviewed at the February BOD meeting for March approval, and will be ready for the Salary/Contract renewal process.

9.1.7 The preliminary FY16-17 budget will be available for approval in April.

10.0 New Business:

10.1 Agenda posting approval -

Brenna Strait motioned to keep the agenda posting the same. Brian Hamill second. Motioned passed.

10.2 Tax forms-

John Cutler has filed an extension to February 15, 2016 for the filing of our 990 & 1120 tax forms

10.3 BOD recruiting-

10.3.1 Melissa Doherty will be following up on BOD recruiting for new members.

10.3.2 There are 10 people who were suggested by NVCS staff as possible BOD members. Current BOD members will contact each person individually by

February 5, 2016.

- 10.3.3 Melissa Doherty will send out a script that has been used in the past for contacting potential BOD members.
- 10.3.4 Deb Callis recommended contacting CSU, UNC, AIMS, Reporter Herald, Boys and Girls Admin, Mountain States for potential Community Board Members. Deb Callis will send out names for current members to contact.
- 10.3.5 Applications open on February 22nd
Applications due by March 18th
Town Hall Meeting March 30th
Election April 15th
- 10.3 Referrals appreciation -
\$25 incentive (proposed reduction in student fees) for families who have successful enrollment of new students.
- 10.4 Bell times -
 - 10.4.1 Phil Borchelt submitted a proposal for bell time changes. This will be discussed in depth at the February Board of Director meeting.
 - 10.5.2 Sara Vanderheyden and Phil Borchelt will put together a communication piece to share with NVCS parents. Parents will be encouraged to attend the February Board meeting for discussion.
- 10.5 Late enrollment -
If there is a zero wait list, and it doesn't over enroll a class, can a 6th or 7th grader be enrolled after December 15th deadline? This would allow this deviation for 2016 school year only.
 - 10.5.1 Melissa Doherty motioned to allow late enrollment as stated above in 6th and 7th grade for the remainder of this year. Deb Callis seconded. Motion passed.

11.0 Action Items - None

12.0 Adjourn - Brenna Strait motioned to adjourn. Melissa second. Motion passed. Meeting Adjourned at 3:30pm

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