

New Vision Charter School

2366 E. 1st Street, Loveland, CO

Board of Directors Meeting

Monday, May 23rd, 2016

5:30-6:00 pm : Work Session

Call to order 5:36pm

In attendance: Rick Daley, President, Brenna Strait, Member at Large, Deb Callies, Secretary, Heather Seipelt, Member at Large, Pat Sweat, Business Manager, Phil Borchelt, Principal, Robin Ramsey, Member at Large, not in attendance, Brian Hamill, Treasurer (excused due to work - out of the country)

- 1.0 Introduction to the new Board! - Reviewed the Introduction to the Board slide show -
- 2.0 Sign board agreements - Heather Seipelt and Robin Ramsey signed their agreements
- 3.0 June planning session- June 18th (Strategic planning, standardized board reporting, evaluation of strategic plan, Roberts Rules of Order, Policies regarding staffing & board roles)
 - 3.1 Deb Callies reviewed the current suggestions (listed above) for the June meeting.
 - 3.2 Rick Daley suggested bringing all of the policies to the meeting to discuss.
 - 3.3 Brenna Strait would like to address and review the strategic plan to help bring the new principal and board members up to speed.
 - 3.4 Deb Callies would like to review and discuss standardized board reporting.
 - 3.5 June 18, 2016 9:00am - all day board meeting.

6:40-7:10pm Informal Meet the Board

7:10pm: General Session:

- 1.0 Opening of Board Meeting
 - 1.1 Call to Order: "Our mission is to be a public school of choice that will produce high achieving model citizens through a content rich educational program and a partnership of students, parents, staff and the community."
 - 1.2 Roll Call- **Rick Daley, President, Brenna Strait, Member at Large, Deb Callies, Secretary, Heather Seipelt, Member at Large, Pat Sweat, Business Manager, Phil Borchelt, Principal, Robin Ramsey, Member at Large, not in attendance, Brian Hamill, Treasurer (excused due to work - out of the country).**
- 2.0 Adoption of Agenda:

Rick Daley would like to pull the stucco painting and cracks from new business.
Pull LED Lights - need to wait and see if there are funds available at the end of the year.

 - 2.1 Deb Callies motioned to accept the agenda with Rick Daley's changes. Brenna Strait second.
Motion passed.
- 3.0 Board Elections
 - 3.1 Rick Daley, President
 - 3.2 Brenna Strait, Vice President
 - 3.3 Brian Hamill, Treasurer
 - 3.4 Heather Seipelt, Secretary
- 4.0 Approval of Minutes :
 - 4.1 April 25, 2016
 - 4.1.1 Minutes approved with the correction of spelling of names.
 - 4.1.2 Brenna Strait motioned to approve the minutes, Deb Callies second, motion passed.
- 5.0 Consent Agenda - approved as written

5.1 Dress code policy updates

6.0 Committee Reports:

6.1 Accountability - Did not meet

6.2 Finance/Development Committee - No report, Brian Hamill not in attendance

6.3 Committee of 2 - Brenna Strait would like to stay on the committee. Robin Ramsey is also interested in being on the committee. Decision will be made after Brian Hamill can give his input about whether he also wants to remain on the committee.

6.4 PR Committee -

6.4.1 Deb Callies will head up the PR committee.

6.4.2 Kelly Smith shared information about the teacher/staff hiking group that is meeting over the summer, and suggested posting group photos on the website throughout the summer.

6.4.3 Kelly also spoke about the Loveland Lake to Lake Triathlon coming up in June. Lisa Fowler will be swimming, Anita Dominguez will run, and Tona Greco will ride. Kelly asked if it would be possible to get NVCS shirts for the participants since it would be great advertising for the school.

6.5 Hiring Committee - no longer active

6.5 Nighthawk News Board Corner - no report

Bylaws Section 3.3: The committee purpose is to consider, review, advise upon, and make recommendations to the board.

6.0 Public Participation

The Board of Directors encourages community members to express their views on Board policy. Those wishing to speak to the Board should sign the Public Comment Roster located in the lobby next to the meeting agenda prior to the meeting. If you sign up to speak on the Public Comment Roster to address a specific agenda item, the Board president will give you an opportunity to speak during the Public Participation portion of the agenda or when that agenda item is before the Board for action. To manage the Board's and the public's time in the most effective manner, there is a three-minute time limit for individual speakers. If four or more individuals sign up to speak on the same side of the same topic, the Board will hear ten minutes from that group, arranged in any respectful way the collective individuals decide. If a member of the community would like to give a more formal presentation a written request must be submitted to the Board at least 10 days in advance. Contact the Board secretary for more details.

7.0 Announcements -Next meeting June 18th all day (Saturday)

7.1 June Board Packet Items Due on **June 10, 2016**

7.2 Upcoming Meetings Reminder: Agenda setting **June 6th (Monday) , BOD meeting**
June meeting is all day on Saturday- 6/18/2016

8.0 PTO Report:

8.1 Updates

8.1.1 Sara North updated the board on the end of year status of PTO.

8.1.2 Carnival September 17, 2016

8.1.3 Officers -

President - Christian Byloo

Vice President - open

Secretary - Jessica Smith-Poteete

Treasurer - Josh Dietz

8.1.4 Teacher Appreciation Week was a great success.

8.1.5 PTO ended the year with a bit more money in savings than last year.

9.0 Administration Report:

9.1 Marian Hejl is the new Assistant Principal

9.2 Watch Dog Program: 25 active Watch Dogs volunteered 36 days during the school year for a total exceeding 250 volunteer hours.

9.3 Teacher update:

- 9.3.1 Andrea Balster - New! Middle School History
- 9.3.2 Scott McNutt - returning to NVCS - New! Middle School Math
- 9.3.3 Ellen Ditmer - New! K-8 Music
- 9.3.4 Lizz Wilson - New! 6th Grade Language Arts
- 9.3.5 Katie Pfalzgraff - New! 2nd Grade
- 9.3.6 Brandi McCrary - Moved to 1st grade
- 9.3.7 Pat Sweat posted a job opening for a long term substitute Spanish teacher to cover Riley Ellis while she's on leave. The position may turn into a full time K-8 Spanish teacher position if Ms. Ellis decides to take a job at another school.
- 9.4 Phil Borchelt met with Dr. Crespo with Thompson School District. TSD is please with the academic and financial performance of the New Vision.
- 9.5 As suggested by Pat Sweat, there are now new storage areas under the stairs. These were areas that have not been accessed or used in the past.
- 9.6 The Gifted and Talented classroom is now located in the east teacher workroom.
- 9.7 A new kiln for the art room has been purchased with gala money and will be installed soon.
- 9.8 Phil Borchelt thanked everyone for the Yeti cooler that he was given, and reports that it had 26.2 pound of peanut M&M's with it.
- 9.9 Enrollment & Withdrawal report - none given
- 9.10 Enrollment Status report - There are enough students on the waiting list to fill every grade until 6th, 7th, and 8th grade.
 - 9.10.1 There are 48 students on the 6th grade list
 - 9.10.2 There are 52 students on the 7th grade list
 - 9.10.3 There are 45 students on the 8th grade list
- 9.11 Phil Borchelt reviewed the PARCC data for the Board

- 10.0 Business Manager's Report:
 - Proposed 2016-17 Budget has not been changed since the last meeting
 - No questions on April financials
 - Finance committee will meet when Brian returns to discuss how to reallocate funds for year end
 - BGC is wanting to get the concrete & asphalt repairs completed this June
 - No further update from BGC on the operating agreement or capital fund

- 11.0 Staff Liaison report - watched the video submitted by Marian Hejl.

- 12.0 New Business:
 - 12.1 Handbooks - Student and Employee handbooks are being reviewed. "Not responsible for lost or stolen items" needs to be added to the Parent/Student handbook.
 - 12.2 Dress Code procedural steps - reviewed by Kelly Smith
 - 12.3 Stucco repair - pulled from the agenda
 - 12.4 Painting - pulled from the agenda
 - 12.5 Cracks in concrete - These have been addressed by the Boys and Girls Club and will be repaired on June 3, 2016
 - 12.6 Academic calendar discussion - Phil Borchelt would like to change the testing schedule for Kindergarten - 3rd grade. This should save approximately \$1600. The board will vote on changes at the June 2016 meeting.

- 13.0 Action Items
 - 13.1 Budget - Pat Sweat discussed the proposed budget for 2016-2017
Deb Callies motioned to approve the budget. Brenna Strait second.
Discussion: Brenna Strait would like to say that she does not like the budget.
Motion approved.
 - 13.2 LED Lights proposal - tabled for later discussion
 - 13.3 Security proposal
 - 13.3.1 Deb Callies motioned to do the outside doors and wait on the interior doors.
Robin Ramsey second.
Discussion: Brenna Strait would like to wait until Brian Hamill returns before making a decision. Also discussed is the concern for the glass in the front

doors. Pat Sweat was asked to get bids for enclosing some of the glass and also getting cost of metal reinforced doors as replacement. Deb Callies withdrew her motion.

14.0 Recap/Assignments

Pat Sweat will explore the issues with the glass doors.

15.0 Adjourn - Brenna Strait motioned to adjourn. Brenna Strait second.

Motion passed.

Meeting adjourned at 8:54pm

This New Vision Board of Directors meeting will be held at 5:30 p.m. at New Vision Charter School, 2366 E. First St, Loveland, CO 80538. New Vision Charter School prohibits discrimination in all its programs and activities on the basis of race, color, national origin, sex, religion, age, disability, political beliefs, marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information should contact NVCS at (970) 613-8262 (voice) or in writing to 2366 E. 1st Street, Loveland, CO 80537.